



## **ACELLUS SIGN IN MEMO: (Sample)**

***Welcome to the Acellus Full Distance Learning Program!***

Below is your **Sign –In Card information** for the online **Acellus Program**.

To get started with **Acellus**, simply go to: **www.Acellus.com** and sign in using your Acellus ID and Password.

**Name:** **Mary Student**

**Acellus ID:** **808-889-0101**

**Password:** **xyz123**

**Email:** **Mary.Student@kohalahs.com**

### **STEPS:**

1. **Web Browser:** go to **www.acellus.com** and select “Student Sign In”
  - a. Use assigned **Acellus ID**
  - b. Use assigned **Acellus Password**
2. Must complete **Student Orientation** (2min 40 sec)
3. Take **Pre-Test** for each course (this will not impact final grade for the course).
4. Begin the **Period 1,3,5,7 courses for Semester 1** (August - December).
5. Complete the **Period 2,4,6 courses for Semester 2** (January - May).
6. Receive **Certificate of Completion** for each course.

### **REMINDER:**

**All students** must use their **kohalahs.com** account for communication with your teachers and to receive your Acellus ID & password.

**9th Graders and new students:** please set up your **kohalahs.com account** via Google mail:

Format:

Username: **First Name.Last Name@kohalahs.com**

Password: **Kohala2020**

## IMPORTANT EXPECTATIONS for Full Distance Learning (DL) option:

- ★ *Acellus* will be the online distance learning program used by all students.
- ★ Students are to work a minimum of **5 hours daily** on their Acellus coursework
- ★ Students must “**attend**” every day by logging in to the Acellus program.
- ★ If a student does not log in by **2:30 pm**, the student will be marked absent for the day.
- ★ **Monitors and tutors** (Kohala teacher on record) for core classes will provide assistance virtually as needed.
- ★ Students can also email teachers on record to **get support**.
- ★ **Elective classes** will not necessarily have tutors available.
- ★ Students should focus on courses that are **Periods 1, 3, 5, 7 for Semester 1** and Periods 2,4,6 for Semester 2.
- ★ If a student does not complete the courses in the given Semester, he/she could **potentially lose a credit** for an incomplete course.
- ★ Once a student is enrolled in the Acellus program, the student must **complete the Semester**.
- ★ A student **cannot change to the blended “A” or “B”** schedule midway through the Semester.
- ★ It is recommended that a student complete the **full year** with Distance Learning.
- ★ Students will have “**Steps / Goals**” to complete each week to guide and stay on track to complete the course by end of the Semester.
- ★ PLEASE use a notebook to take notes as you move through a course.
- ★ Students must have a **70% mastery of lessons**, mid term exams and final exams to pass a course successfully.
- ★ ALL students will have **Advisory virtually** with their Advisor on **Friday** mornings from **8:10-9:27**.

*GOOD LUCK!*

***Acellus Education System* is an officially accredited program and endorsed by the Hawaii Department of Education. Students are able to work online at any time of day and will have monitors / tutors available to provide virtual assistance to students individually and in small groups. STUDENT MOTIVATION and CONSISTENT TIME-ON-TASK IS KEY TO THE SUCCESS OF THE COURSE COMPLETION.**

